

CONTACT INFORMATION

BUSINESS HOURS The Registrar of Voters office is open from 8 a.m. to 5 p.m., Monday through Friday, excluding holidays

REGISTRAR OF VOTERS CONTACT INFORMATION

General Information	(909) 387-8300 or 1-800-881-8683
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QUESTIONS REGARDING

Absentee Application Voting	(909) 387-2047 or 387-2048
Registration Classes/Materials	
Campaign Disclosure	(909) 387-2080 or 387-2079
Purchase of Compact Disks, Disks, Labels, Indexes, Polls List, Etc.	
Candidate Filing	
Dean Brinkman	(909) 387-2079
Jean Hansen	(909) 387-2080
Donna Manning	(909) 387-2044
Obtaining Election Night Results	(909) 387-8300 or 1-800-881-8683
Polls and Election Officers	(909) 381-2860
Purchase of Maps	(909) 387-2045 or 387-2271
FAX	(909) 387-2022

The cities of Redlands and San Bernardino will also have candidates on the ballot. Candidates for city office file with the respective city. For information, contact each City Clerk at the following numbers:

CITY CLERK CONTACT INFORMATION

City of Redlands	(909) 798-7531
City of San Bernardino	(909) 384-5102 or 384-5002

WE'RE ON THE INTERNET: <http://www.sbcrov.com>

The internet site provides you a vast variety of information. Additional features will be added as we get closer to the election. A sample of what you will find includes:

- Absentee ballot applications
- Look up your polling place address
- Candidate Handbook
- Daily candidate filing update
- Data and statistics specific to the election - registration/turnout history, number of polls, workers, ballot styles, etc., how ballots are processed and canvassed, and much more.
- Election night election results - updated continually throughout the evening until the count is complete.

We hope you will find this information useful and beneficial to your campaign.

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CHAPTER 1

CAUTION

This booklet is for general information only and does not have the force and effect of law, regulation, or rule. In case of conflict, the law, regulation, or rule will apply. Interested persons should obtain the most up-to-date information available because of possible changes in law or procedures.

LEGAL REFERENCES

Government, Education, Election, Health and Safety, Public Resources, Public Utilities, and Water Codes.

VOTER FILES ARE CONFIDENTIAL

Access is governed by the Elections Code and is essentially limited to use for governmental, election, scholarly or journalistic purposes. Use is monitored by application procedures. This confidentiality prevents a person from walking into the elections office and viewing residence address information on a voter, without authorization. Once you become a candidate these rules do not change.

However, you should be aware that the papers you complete during the process of running for office, are public information – available for public inspection without authorization or application.

GENERAL ELIGIBILITY/QUALIFICATION REQUIREMENTS TO RUN FOR OFFICE

These are requirements that do not apply to one specific office, but may not apply to every office on the ballot. Included is the applicable section of code for your further research, if necessary. For requirements applicable to a specific office, see the following pages.

In general, it is not the responsibility of the Registrar of Voters to determine that a candidate meets the requirements. However, the Registrar of Voters ensures that the candidate is registered within the district. The candidate signs the Declaration of Candidacy under penalty of perjury saying that he or she meet the requirements for that office.

Except as otherwise provided, a person is not eligible to hold a county, city or district office unless he/she is a registered voter of the county or district in which the duties of the office are to be exercised at the time that Declarations of Candidacy/ Nomination Papers are issued to the person or at the time of the person's appointment. (G.C. §24001)

Notwithstanding any other provisions of law, a public officer who is a minor shall have the right and liability of an adult, both civil and criminal, with regard to his official duties, and a candidate for nomination of election to public office who is a minor shall have the rights and liabilities of an adult, both civil and criminal, with regard to his activities as a candidate. (G.C. §275.2)

A person is incapable of holding a civil office if at the time of his/her election or appointment he/she is not 18 years of age and a citizen of the state. (G.C. §1020)

A person is disqualified from holding any office upon conviction of designated crimes as specified in the Constitution and laws of this State. (G.C. §1021)

Government Code (Section 1. Article 1.8 (commencing with Section 53227) is added to Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code):

- 53227.a An employee of a local agency may not be sworn into office as an elected or appointed member of the legislative body of that local agency unless he or she resigns as an employee. If the employee does not resign, the employment shall automatically terminate upon his or her being sworn into office.
- 53227.b For any individual who is an employee of a local agency and an elected or appointed member of that local agency's legislative body prior to January 1, 1996, this section shall apply when he or she is reelected or reappointed, on or after January 1, 1996, as a member of the local agency's legislative body.
- 53227.c This section does not apply to any volunteer firefighter who does not receive a salary, or where the salary the volunteer firefighter would otherwise receive is applied directly by the local agency toward the purchase of disability life, health, or similar insurance coverage.
- 53227.1 This article shall not be construed to preempt Sections 35107 and 72103 of the Education Code.
- 53227.2 For purposes of this article, the following definitions apply:
 - a. "Local agency" means a city, city and county, district, municipal or public corporation, political subdivision, or other public agency of the state.
 - b. "Legislative body" means the board of supervisors of a city and county, the city council of a city, or the governing body of a district, municipal or public corporation, political subdivision, or other public agency of the state.

CONFLICT OF INTEREST CODE (Form 700)

Each district has adopted a conflict of interest code pursuant to the provisions of the Political Reform Act of 1974 as amended. Statements shall be filed by designated officers and employees as required by the district's code and shall disclose any reportable investments and interests in real property. (G.C. 87300 et seq)

SPECIFIC ELIGIBILITY/QUALIFICATION REQUIREMENTS

SCHOOL DISTRICT GOVERNING BOARD MEMBER

CANDIDATE'S ELIGIBILITY

- a. Any person who is 18 years of age or older, a citizen of the state, a resident of the school district, a registered voter, and who is not disqualified by the Constitution or laws of the state from holding a civil office, is eligible to be elected or appointed a member of a governing board of a school district. (Ed. C. §35107, 72103)
- b. An employee of a school district may not be sworn into office as an elected or appointed member of that school district's governing board unless and until he or she resigns as an employee. If the employee does not resign, the employee will automatically terminate upon being sworn into office. (Ed. C. §35107)
- c. No member of the governing board of any school district shall be financially interested in any contract made by the board of which he/she is a member. (Ed. C. § 35233, 72533)

DECLARATION OF CANDIDACY

Declaration of Candidacy for school board may be obtained from the Registrar of Voters office. Filings are with the Registrar of Voters office.
(E.C. 10603)

UNIFORM DISTRICT ELECTION LAW (UDEL) SPECIAL DISTRICT DIRECTOR

The qualifications of a candidate for an elective office and of an elective officer, of a District shall be determined by the principal act of that district.
(E.C. §10514)

Declaration of Candidacy for District office may be obtained from the District Secretary or the Office of the Registrar of Voters.
(E.C. §10510)

SPECIFIC UDEL DISTRICTS QUALIFICATIONS ONLY

AIRPORT DISTRICTS	A registered voter and a resident of the district. (P.U.C. § 22401 and G.C. 24001)
COMMUNITY SERVICES DISTRICTS	A registered elector residing within the boundaries of the district. (G.C. § 61200)
COUNTY WATER DISTRICTS	Director-at-Large: A voter of the district. Director for Divisions: A voter of the division by which he/she is elected. (W.C. §30500 and 30735)

SPECIFIC UDEL DISTRICTS QUALIFICATIONS ONLY (CONTINUED)

FIRE PROTECTION DISTRICTS

A registered voter of the district.
(H. and S.C. §13841 and E.C. 359)

HOSPITAL DISTRICTS

A registered voter residing in the district. Must state occupation and place of employment in ballot information under specified conditions.
(H. and S.C. § 32100, 32100.1)

MUNICIPAL WATER DISTRICTS

A registered voter and a resident of the division for which they are elected.
(W.C. §71250, 71501 and G.C. § 24001)

RECREATION AND PARK DISTRICTS

A qualified voter of the district or a qualified voter of this state and an owner of real property within the district.
(P.R.C. §5783.3)

WATER AGENCIES:

1. Bighorn Desert View Water Agency:
Director-at-Large: A registered voter and a resident of the agency.
(W.C. Apps. Ch. 112-5 and G.C. § 24001)
2. Crestline-Lake Arrowhead Water Agency:
Registered to vote within the division for which he/she is a candidate.
(W.C. Apps. Ch. 104-2 and 104-42)
3. Mojave Water Agency:
Registered to vote within the division he/she is a candidate.
(W.C. Apps. Ch. 97-4)

WATER CONSERVATION DISTRICTS

A qualified elector of the division and a registered voter.
(W.C. 74091)

CHAPTER 2

OVERVIEW

When you come to the Registrar of Voters office or District Secretary for Special Districts, to obtain candidate papers for office, you will be given this handbook, along with various forms and instructions. Not everything applies to every office so please study this information carefully and call if you have any questions.

DATES/LOCATIONS FOR TAKING OUT PAPERS

Beginning 8:00 a.m. on July 14, 2003 – until 5 p.m. on August 8, 2003.

School candidates must obtain from Registrar of Voters office (including off-site locations) only.

Special District candidates may obtain either from:

- District office, OR
- Registrar of Voters Office, OR
- Registrar of Voters Off-Site location **on specified dates only**

OFF-SITE LOCATIONS

Yucca Valley, July 29
10 a.m. to 3 p.m.
Board of Supervisors,
Third District Conference Room
57407 29 Palms Highway

Apple Valley, July 31
9 a.m. to 4 p.m.
Town of Apple Valley
Conference Room
14955 Dale Evans Parkway

WHAT DO I RECEIVE

PURPOSE

- | | |
|--|--|
| 1. Copy of the Candidate Handbook | To explain rules/requirements, etc. |
| 2. Declaration of Candidacy (includes ballot designation and oath of allegiance) | Form that qualifies an individual to be placed on the official ballot. Must be completed and filed by August 8. |
| 3. Candidate Statement Form (includes waiver and instructions) | It is printed in the sample ballot and goes to all registered voters. A candidate statement is submitted or a waiver is signed at same time Declaration of Candidacy is filed. |
| 4. Code of Fair Campaign Practices | There are basic principles of decency, honesty, and fair play which every candidate for public office has a moral obligation to observe and uphold. This form lists what a candidate shall and shall not do to adhere to these principles. This is a voluntary form and can be filed anytime prior to the election. |
| 5. Campaign filing forms/instructions | Appropriate forms and instructions will be given to comply with FPPC rules on establishing accounts, reporting contributions and expenditures, etc. |

DATES/LOCATIONS FOR FILING PAPERS

The filing deadline for this election is 5 p.m. on August 8, 2003

All candidates must file with the Registrar of Voters.

If mailed, documents must be received by the above deadline – **A POSTMARK IS NOT SUFFICIENT.**

In addition to accepting filings at the Registrar of Voter's Office, Registrar's staff will also accept documents at the following sites:

Yucca Valley (July 29 only)
10 a.m. to 3 p.m.
Board of Supervisors, Third District
Conference Room
57407 29 Palms Highway

Apple Valley (July 31 only)
9 a.m. to 4 p.m.
Town of Apple Valley
Conference Room
14955 Dale Evans Parkway

EXTENSION OF DEADLINE:

In the event an incumbent fails to file for office by the close of nomination on Friday, August 8, 2003, any person other than the incumbent shall have until 5:00 p.m., on August 13, 2003 to file for the office.
(E.C. 10516, 10604)

WITHDRAWAL OF CANDIDACY:

No candidate for District (school or special district) office may withdraw as a candidate after 5:00 p.m. on August 8, 2003 unless there is an extension for that district, then the candidates affected have until 5:00 p.m. on August 13th to withdraw.
(E.C. 10510, 10604)

DECLARATION OF CANDIDACY/OATH OF ALLEGIANCE

This form is used to declare your candidacy, provide your ballot designation, and take the oath of allegiance. Your name is entered by the filing officer at the time you are given this paper and other documents, and the Oath of Allegiance is administered. Once issued, these forms are public information.

- a. If you do not intend to file a candidate statement, and have selected your ballot designation, this form can be filed on the same date it is issued.
- b. If you are not prepared to select your ballot designation or do not know if you will do a candidate statement (or it is not ready at the time), the Declaration of Candidacy may be taken and returned at a later date - see deadlines above.

If you are physically unable to go to the Registrar of Voters office, or district office/off site location for special district candidates, call (909) 387-2079 or 2080 to determine if there is a legal alternative.

CAUTION

You are not officially filed as a candidate until your Declaration of Candidacy is filed at the Registrar of Voters office.

OFFICES

			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
SCHOOL DISTRICTS				
San Bernardino County Board of Education				
Area C	Tom Rabone	4 Year Term	2,079.00	
Area E (1)	Alfred Waner	4 Year Term	2,676.00	275.00
Barstow Community College District				
	Fernando Baca	4 Year Term	274.00	
	Bryant C. Davis	4 Year Term		
	Marcia Zableckis	4 Year Term		
Chaffey Community College District				
	Gary L. George	4 Year Term	4,802.00	
	Paul J. Gomez	4 Year Term		
	Lee McDougal	4 Year Term		
Copper Mountain Community College District				
	Philip Fultz	4 Year Term	418.00	
	Virnita McDonald	4 Year Term		
	Michael M. Walker	4 Year Term		
Palo Verde Community College District (1)				
Trustee Area 3	Ed Gonzales	4 Year Term	150.00	
San Bernardino Community College District (1)				
	Charles Beeman	4 Year Term	4,649.00	275.00
	Allen B. Gresham	4 Year Term		
	Carleton W. Lockwood Jr.	4 Year Term		
	Mary Sampson	4 Year Term		
Victor Valley Community College District (2)				
	Tom Elder II	4 Year Term	2,042.00	200.00/400.00 (1)
	Maxine Moore	4 Year Term		
Apple Valley Unified School District				
	Robert E. Turner	4 Year Term	549.00	
	William Van Kirk	4 Year Term		
Baker Valley Unified School District				
	Gerald Freeman	4 Year Term	150.00	
	Leslie Goodman	4 Year Term		

(1) Los Angeles County candidate statements are \$200.00 for English only and \$400.00 for English Spanish. The word county for Victor Valley Community College District is 400.

			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
Barstow Unified School District				
	Norbert “Ace” Acevedo	4 Year Term	223.00	
	Frank A. Stewart	4 Year Term		
	Edward Trujillo	4 Year Term		
Bear Valley Unified School District				
	Philip Hamilton	4 Year Term	182.00	
	Larry E. Poland	4 Year Term		
	Gary Thielfoldt	4 Year Term		
Beaumont Unified School District (1)				
	Jack Marvin Smith	4 Year Term	150.00	350.00
	Bill Greenwood	4 Year Term		
Colton Joint Unified School District (1)				
Trustee Area 1	Maria Lopez-Carson	4 Year Term	611.00	250.00
Trustee Area 2 (1)	Frank A. Ibarra	4 Year Term		
Trustee Area 3	Kent Taylor	4 Year Term		
Fontana Unified School District				
	Kathy Binks	4 Year Term	700.00	
	Richard McClure	4 Year Term		
Hesperia Unified School District				
	Timothy G. Hauk	4 Year Term	529.00	
	Lori Nielson	4 Year Term		
Lucerne Valley Unified School District				
	Julia Bell	4 Year Term	150.00	
	Tom Courtney	4 Year Term		
Morongo Valley Unified School District				
	Robert R. Dunn	4 Year Term	418.00	
	Gregory W. Gilbert	4 Year Term		
	Phyllis Swinnerton	4 Year Term		
Needles Unified School District				
Trustee Area 2	Richard L. Pyle	4 Year Term	150.00	
	Tom Darcy	4 Year Term		
Trustee Area 3	Wayne Willette	4 Year Term		
Redlands Unified School District				
	Patricia Kohlmeier	4 Year Term	1,062.00	
	Ronald McPeck	4 Year Term		
	Neal Waner	4 Year Term		

			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
Rialto Unified School District				
	Walter Hawkins	4 Year Term	645.00	
	Dan Mays	4 Year Term		
	Dennis Mobley	4 Year Term		
Rim of the World Unified School District				
Trustee Area 1	Jackie L. Summers	4 Year Term	305.00	
Trustee Area 2	Robert Caldwell	4 Year Term		
Trustee Area 3	Sandra Caprine-Esquer	4 Year Term		
San Bernardino City Unified School District				
	Marlin Brown	4 Year Term	1,441.00	
	Danny Tillman	4 Year Term		
	Louis Yeager	4 Year Term		
Silver Valley Unified School District				
Trustee Area 2	Karen Gray	4 Year Term	150.00	
Trustee Area 3	David Crichton	4 Year Term		
Snowline Joint Unified School District (2)				
	Dale Schinke	4 Year Term	226.00	100.00/200.00 (1)
	Ann Bashaw	4 Year Term		
Trona Joint Unified School District (3)				
	Audrey Schuyler	4 Year Term	150.00	200.00
	Ted Sprouse	4 Year Term		
Upland Unified School District				
	Linda Angona	4 Year Term	613.00	
	Steven Frazee	4 Year Term		
Yucaipa-Calimesa Unified School District (1)				
	Bill Carlson	4 Year Term	403.00	275.00
	Bob Stranger	4 Year Term		
	Beth Watson	4 Year Term		
Chaffey Joint Union High School District (2)				
	Kathy Kinsley	4 Year Term	2,374.00	(2)
	Raymond Sarrio	4 Year Term		

- (1) The Los Angeles County candidate statement is \$100.00 for English and \$200.00 for English and Spanish. Word county is 200.
- (2) Los Angeles County has no registered voters in this school district.

			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
Victor Valley Union High School District				
	C. Steven Cox	4 Year Term	695.00	
	Mike Alan Davis	4 Year Term		
Adelanto School District				
	Christine Robbins	4 Year Term	161.00	
	Holly Eckes	4 Year Term		
Alta Loma School District				
	Pete Peterson	4 Year Term	535.00	
	David Reese	4 Year Term		
	Rebecca Davies	2 Year Term		
Central School District				
	Kathy Thompson	4 Year Term	278.00	
	Joan Weiss	4 Year Term		
Cucamonga School District				
	Marlene Baum	4 Year Term	150.00	
	Doris Wallace	4 Year Term		
Etiwanda School District				
	David Long	4 Year Term	453.00	
	Mondi Taylor	4 Year Term		
Helendale School District				
	John Sonneborn Jr.	4 Year Term	150.00	
	Sue Steinberg	4 Year Term		
Mountain View School District				
	Betty Jean Pinheiro	4 Year Term	150.00	
	Susan Paterson	4 Year Term		
Mt. Baldy Joint School District (2)				
	Jeff Salveson	4 Year Term	150.00	(1)
	Vacant	2 Year Term		
Ontario-Montclair School District				
	Robert Hardy	4 Year Term	840.00	
	Doreen McDaniel	4 Year Term		

(1) Los Angeles County has no registered voters in this school district.

			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
Oro Grande School District				
	Carl Ackermann	4 Year Term	150.00	
	Karen Ontivera Wilkins	2 Year Term		
Victor School District				
	Gabriel Stine	4 Year Term	478.00	
	Willie Davis Pringle	4 Year Term		

SPECIAL DISTRICTS				
			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
Big Bear Airport District				
	George Berge	4 Year Term	176.00	
	Alan Lynch	4 Year Term		
	Daniel Garisek	4 Year Term		
Yucca Valley Airport District				
	Timothy Lewis	4 Year Term	150.00	
	Robert Young	4 Year Term		
Baker Community Services District				
	Clark Bryner	4 Year Term	150.00	
	Jesse Meyer	4 Year Term		
Barstow Heights Community Services District				
	Dick Jacobs	4 Year Term	150.00	
	Barbara Kelley	4 Year Term		
	Daryl Schendel	4 Year Term		
Big Bear City Community Services District				
	Barbara Beck	4 Year Term	150.00	
	Bob Colven	4 Year Term		
	Gary Carlson	2 Year Term		

			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
Big River Community Services District				
	Paul Grugel	4 Year Term	150.00	
	Diane Robledo	4 Year Term		
	Kathy Robyn Gaffney	4 Year Term		
Daggett Community Services District				
	Lawrence Alf	4 Year Term	150.00	
	Irene Koch	4 Year Term		
	Ramon Rodriguez	4 Year Term		
Lake Arrowhead Community Services District				
	Edward Huber	4 Year Term	150.00	
	John Kendrick	4 Year Term		
	Steven R. Keefe	2 Year Term		
Morongo Valley Community Services District				
	William Egan	4 Year Term	150.00	
	Chuck Osborne	4 Year Term		
	Bob Miller	2 Year Term		
Newberry Community Services District				
	George Baker	4 Year Term	150.00	
	Joseph Charette	4 Year Term		
Yermo Community Services District				
	Mike Henderson	4 Year Term	150.00	
	Loney Weems	4 Year Term		
Apple Valley Foothill County Water District				
	Claude Hart	4 Year Term	150.00	
	Thomas Buchanan	4 Year Term		
	Hope Lombardo	2 Year Term		
Apple Valley Heights County Water District				
	Dana Morse	4 Year Term	150.00	
	Carlos Hardy II	4 Year Term		
Arrowbear Park County Water District				
	David Buchnam	4 Year Term	150.00	
	Rick Weber	4 Year Term		
	Sheila Wymer	4 Year Term		

			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
Cucamonga County Water District				
	James Curtalo Jr.	4 Year Term	1,336.00	
	Ron Sakala	4 Year Term		
	Jerome Wilson	4 Year Term		
Juniper-Riveria County Water District				
	Gordonna Moore	4 Year Term	150.00	
	Dennis Johnson	4 Year Term		
	Tim Post	4 Year Term		
	Susan Mulvaney	2 Year Term		
Mariana Ranchos County Water District				
	Allen (Dale) Watson	4 Year Term	150.00	
	Michael A. Beaumont	4 Year Term		
Thunderbird County Water District				
	Beth L. Drake	4 Year Term	150.00	
	Patrick W. Gabrielson	4 Year Term		
	David A. Landry	4 Year Term		
Apple Valley Fire Protection District				
	Richard Cambridge	4 Year Term	545.00	
	Pat Gabler	4 Year Term		
	Colleen Kuhn	4 Year Term		
	Richard Piercy II	2 Year Term		
Barstow Fire Protection District				
	Ruben Arredondo	4 Year Term	204.00	
	Dallas Harris	4 Year Term		
Crest Forest Fire Protection District				
	Chuck Gibbs	4 Year Term	150.00	
	Jerome Ringhofer Sr.	4 Year Term		
Rim of the World Recreation and Park District				
	Hugh Bialecki	4 Year Term	294.00	
	Katharine Peake	4 Year Term		
	William Reedy Jr.	2 Year Term		
Baldy Mesa Water District				
	Jacob A. Jaroszewski	4 Year Term	150.00	
	William Mines	4 Year Term		

			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
Crestline Village Water District				
	William Huckell	4 Year Term	150.00	
	William Valko	4 Year Term		
	Charles C. Spink	2 Year Term		
East Valley Water District				
	Don Goodin	4 Year Term	660.00	
	Kip Sturgeon	4 Year Term		
Hi-Desert Water District				
	Roger Duran	4 Year Term	175.00	
	Bob Stadum	4 Year Term		
Joshua Basin Water District				
	John Boyd	4 Year Term	150.00	
	Gary Given	4 Year Term		
	David Burkett	4 Year Term		
	Norman Beatty	2 Year Term		
	Vacant	2 Year Term		
Monte Vista Water District				
	Maynard Lenhart	4 Year Term	285.00	
	James Morgan	4 Year Term		
	Sandra Salter Rose	4 Year Term		
Running Springs Water District				
	Kevin Kellems	4 Year Term	150.00	
	Jim Manning	4 Year Term		
Twentynine Palms Water District				
	Edith Carter	4 Year Term	150.00	
	Kerron Moore	4 Year Term		
Victor Valley Water District				
	Terrie Gossard Flint	4 Year Term	393.00	
	Larry Huber	4 Year Term		
	Sally Jordan	4 Year Term		
West Valley Water District (1)				
	Alan Dyer	4 Year Term	381.00	250.00
	Betty Gosney	4 Year Term		
	Earl Tillman Jr.	4 Year Term		
	Don Olinger	2 Year Term		
	Vacant	2 Year Term		

			CANDIDATE STATEMENTS	
OFFICE	INCUMBENT	TERM	SAN BERNARDINO COUNTY	SHARED COUNTY
Bighorn-Desert View Water Agency				
	Phillip Johnson	4 Year Term	150.00	
	Vacant	4 Year Term		
Crestline-Lake Arrowhead Water Agency				
Division 1	David Parker	4 Year Term	150.00	
Division 3	Stephen Pleasant	4 Year Term	150.00	
Division 5	James McCrory	4 Year Term	150.00	
Mojave Water Agency				
Division 1	George Parker	4 Year Term	316.00	
Division 3	Richard Hall	4 Year Term	394.00	
Division 5	Scott Weldy	4 Year Term	413.00	
Division 7	Richard Fortytune	4 Year Term	340.00	
Chino Basin Water Conservation District				
Division 2	Kati Parker	4 Year Term	447.00	
Division 4	Paul Hofer	4 Year Term	246.00	
Division 5	Gilbert Aldaco	4 Year Term	334.00	
Division 6	Henry De Haan Jr.	4 Year Term	400.00	
San Bernardino Valley Water Conservation District				
Division 1	Bert “Pete” Marcum Jr.	4 Year Term	374.00	
Division 3	Arnold “Bud” Wright	4 Year Term	398.00	
Division 7	Manuel Aranda Jr.	4 Year Term	198.00	

- (1) Shared with Riverside County
- (2) Shared with Los Angeles County
- (3) Shared with Inyo County

CITIES			
OFFICE	INCUMBENT	TERM	CANDIDATE STATEMENT
CITY OF REDLANDS			
City Clerk	Lorrie Poyzer	4 Year Term	660.00
City Treasurer	Michael Reynolds	4 Year Term	
Member of the City Council	Kasey Haws	4 Year Term	
	Susan Peppler	4 Year Term	
CITY OF SAN BERNARDINO			
City Attorney	James Penman	4 Year Term	1,176.00
City Clerk	Rachel Clark	4 Year Term	
City Treasurer	David Kennedy	4 Year Term	
Member of the City Council			
Ward 3	Gordon McGinnis	4 Year Term	150.00
Ward 5	Joe Suarez	4 Year Term	209.00
Ward 6	Betty Dean Anderson	4 Year Term	155.00
Ward 7	Wendy McCammack	4 Year Term	192.00

BALLOT DESIGNATION

The following information should be used in selecting the designation that you wish to appear on the official ballot. This must appear on the Declaration of Candidacy at the time it is filed.

Ballot designations are public record as soon as the information is filled in on the Declaration of Candidacy.

You may view your own designation, as well as that of other candidates, at the Registrar of Voters office, from August 23 – September 2, 2003.

1. Only one of the following options may be selected.
 - a. A candidate may designate an elective office to which he/she was elected by a vote of the people.
OR
 - b. If a candidate is a candidate for the same office which he/she holds, he/she may then designate "incumbent" if he/she was elected to that office by a vote of the people. If he/she was appointed by the Governing Body, the word "appointed" must precede "incumbent" or the title of the office held.
OR
 - c. A candidate may use no more than three words designating either the current principle professions, vocations or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. For purposes of this section, all California geographical names shall be considered to be one word.
2. Guidelines to ballot designations (basic test) include:
 - a. Is it true?
 - b. Is it accurate?
 - c. If it is true and accurate, does it mislead?
 - d. Is it generic? (This means "IBM" is not okay, "computer company" is okay.)
 - e. Is it neutral? (This means not for or against)
 - f. Is it how this person makes a living?
3. Other restrictions include, but not limited to, the following:
 - a. No candidate shall assume a designation that would mislead the voters.
 - b. No candidate shall use the name of any political party.
 - c. No designation may be accepted which would give an evaluation of a candidate such as outstanding, leading, expert, etc.
 - d. No candidate shall use a word referring to racial, religious or ethnic groups.
 - e. No designation shall have the word "retired" abbreviated or placed following any word or words which it modifies.
 - f. No designation shall use a word or prefix such as "former" or "ex-", which means a prior status. Only exception is the use of the word "retired".
 - g. No designation can refer to any activity prohibited by law.
 - h. Volunteer may not be used unless you state type of volunteer work you perform (i.e. Volunteer Clerk, Volunteer Typist, Etc.)
 - i. A candidate is not required to list a designation.

(E.C. 13107)

CANDIDATE STATEMENTS

The following information should be used in preparing your statement. If you do not wish to have a candidate statement in the sample ballot pamphlet, you must sign a waiver to that effect on the Candidate Statement/Agreement form.

1. The law permits nonpartisan candidates to file a candidate statement to be mailed with the sample ballot. Filing of a statement is not mandatory, but is permissive if the candidate desires to file and pays the appropriate fee.
2. If a candidate statement is not filed, a waiver to that effect must be signed and filed with the Declaration of Candidacy.
3. Candidate statements are confidential until the filing period ends. At that time they become public information.

DISTRIBUTION

The Registrar of Voters shall send to each voter together with the sample ballot, a voter's pamphlet which contains the written statements of each candidate that is prepared pursuant to this section. All are translated into Spanish and provided to Spanish language requesters in a generic pamphlet. These Spanish pamphlets are mailed, in addition to English sample ballot pamphlets, to voters who request Spanish language election materials. This is in compliance with the Federal Voting Rights Act Extension of 1992. Spanish sample ballot pamphlets are also available at every polling place. (E.C. 13307)

FILING

Candidate statements shall be filed with the office of the Registrar of Voters when the candidate's Declaration of Candidacy is returned for filing. The candidate statement shall be filed with the office of the Registrar of Voters no later than the 88th day before the election.

WITHDRAWAL

May be withdrawn, but not changed, during the period for filing candidate papers and until 5 p.m. of the next working day after the close of the candidate filing period.

PAYMENT OF FEE

- The Registrar of Voters estimates the total cost of printing, handling, translating, and mailing the candidate's statement, based on the assumption that multiple candidates will file candidate statements, and includes costs incurred as a result of complying with the Voting Rights Act of 1965, as amended, per E.C. 13307. This is an estimated cost only and may increase or decrease substantially.
- Payment is required at the time the candidate statement is filed. Cash cannot be accepted in the amount of \$100 or more.
- By County ordinance, a fee of \$15 will be charged for any check that is returned by the bank. In cases where difficulty has been experienced, future payments will only be accepted by cashier's check, money order, or cash if under \$100.
- If indigency is claimed regarding the payment of candidate statement costs, all forms and back-up documentation submitted will be turned over to the proper authorities for verification. Note also that this information is public record and available to the news media.

PREPARATION:

- The statement shall be prepared on a form provided by the Registrar of Voters or submitted on a diskette along with a printed copy and filed with the Declaration of Candidacy. It must be TYPED in upper and lower case, single spaced.
- The California Elections Code intends uniformity of appearance. Each statement is allowed the same amount of space in the sample ballot. The heading will be printed in 12 pt. Type, the name, age and occupation will be printed in 10 pt. Type, and the body of the text will be printed in 8 pt. type.
- All statements will be printed in uniform style and size of type, in standard paragraph form . . .outline form is not acceptable.
- Statements will be typeset as submitted. Candidates are therefore advised to carefully check their statements for errors in spelling, punctuation and grammar. The Registrar of Voters is authorized to make corrections only to the format of the statement.

CONTENT:

- The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words, of the candidate's education and qualifications expressed by the candidate. Such statement shall not include the party affiliation of the candidate nor membership or activity in partisan political organizations.
- Nothing in this statement shall be deemed to make any such statement or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing or contained in the voter's pamphlet.
(E.C. 13307)
- Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidate's statement, prepared pursuant to Section 11327 or 13307, with the intent to mislead the voters in connection with his or her campaign for nomination or election to a nonpartisan office is punishable by a fine not to exceed one thousand dollars (\$1000).
(E.C. 18351)

**SUPERIOR COURT
DECISION**

Although E.C. 13307 does not expressly prohibit speaking about another candidate, it should be noted that a 1998 decision by an appellate court required a candidate to remove such references. A subsequent case decided in San Bernardino County Superior Court on this same issue relied on the appellate decision and required removal.

VIEWING CANDIDATE STATEMENTS AND BALLOT DESIGNATIONS

DATES	
VIEWING PERIOD AUGUST 23, 2003 THROUGH SEPTEMBER 2, 2003 FOR: Typeset sample ballot/voter pamphlet information <ul style="list-style-type: none"> • Candidate occupations • Candidate statements • Local measure arguments/rebuttals 	
WRIT OF MANDATE	
THE DEADLINE TO FILE WRIT OF MANDATE – SEPTEMBER 2, 2003 This is the last date to file a court action to bring about changes that the Registrar of Voters cannot, or chooses not to make.	
THE LAW	
California Elections Code 13313 allows a ten day viewing period of the official voter's pamphlet prior to submittal for printing. During this 10 day period, any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all of the material in the voter's pamphlet to be amended or deleted.	
PURPOSE	
<p>To view candidate statements, occupations (your own as well as other candidates), and local measure arguments and/or rebuttals, during the ten day viewing period.</p> <p>To take action during this time, to reduce errors and resolve differences BEFORE sample ballots are printed and distributed.</p> <p>Note: Once printing and mailing have begun, it may not be possible to re-print or re-mail without incurring significant cost to the taxpayer and possibly compromising the electoral process.</p>	
PROCEDURE	<p>All candidates and all proponents/opponents of local measures/arguments/rebuttals, will be notified of the importance of viewing their own sample pamphlet content in it's <u>typeset form</u> – as well as that of their opponent.</p> <ul style="list-style-type: none"> • Any candidate or proponent/opponent of a measure who is unable to proof typeset content at the Registrar of Voters office, may request that the copy be faxed. The typeset copy must be signed off on by the candidate/proponent/opponent. However, it may be returned by fax, mail, or in person or through a representative. • No changes to what was originally submitted will be allowed. ONLY TYPESETTING ERRORS WILL BE CORRECTED during this period. • After the viewing period, the Registrar of Voters office is not responsible for any typesetting errors, unless they occur AFTER the viewing period. If voter pamphlet information is changed subsequent to a Writ of Mandate, the author's will be given another opportunity to proof the corrected typeset copy. • Candidates are cautioned that the Registrar of Voters is not responsible for verifying the accuracy of the candidate statement. Candidates may view their own, or other candidates' statements after the close of the Declaration of Candidacy/Nomination Period. (E.C. 13313)
VIEWING CITY CANDIDATES/MEASURES	
City candidates and proponents/opponents of city measures, should contact the City Clerk for information on proofing voter pamphlet content. Each city is responsible for giving final approval before printing begins.	

WRITE-IN CANDIDATES

**GENERAL
INFORMATION**

Any qualified person who desires to be a write-in candidate and have his or her name as written on the ballot.

FILING PERIOD/FEE

The filing time is September 8, 2003 until 5:00 p.m. on October 21, 2003.

No filing fee or charge is required.

BALLOT

The candidate's names does not appear on the official ballot.

ELECTED

In order to be elected to any office, the write-in candidate must receive more votes than any other candidate running for that office.

CHAPTER 3

OBTAIN AND FILE CAMPAIGN DOCUMENTS

When candidates file the Declaration of Candidacy, they receive the appropriate forms and instructions or manual. Candidates should familiarize themselves thoroughly with the information in the manual and note carefully the filing deadlines.

There are many different types of forms, for many purposes.

WHO MUST REPORT/FILE

All candidates for school districts and special districts are required to file campaign disclosure documents in accordance with the Political Reform Act of 1974, as amended. For more information contact Fair Political Practices Commission at (916) 322-5662.

(G.C. 81000 through 91015)

Candidate: “Candidate” means an individual who is listed on the ballot or appointed in lieu of election or who has qualified to have write-in votes on his or her behalf counted by election officials, for nomination for or election to any elective office, or who receives a contribution or makes an expenditure or gives his or her consent for any other person to receive a contribution or make an expenditure with a view to bringing about his or her nomination or election to any elective office, whether or not the specific elective office for which he or she will seek nomination or election is known at the time the contribution is received or the expenditure is made and whether or not he or she has announced his or their candidacy or filed a declaration of candidacy at such time.

- “Candidate” also includes any officeholder who is the subject of a recall election.
- An individual who becomes a candidate shall retain his or her status as a candidate until such time as that status is terminated.

(G.C. 82007)

Committee: “Committee refers to any person or combination of persons who directly or indirectly:

- a. Receive contributions totaling one thousand dollars (\$1,000) or more in a calendar year;
- b. Makes independent expenditures totaling one thousand dollars (\$1,000) or more in a calendar year; or
- c. Makes contributions totaling ten thousand dollars (\$10,000) or more in a calendar year to or at the behest of candidates or committees.

(G.C. 82013)

Controlled committee: “Controlled Committee” refers to a committee which is controlled directly or indirectly by a candidate or state measure proponent or which acts jointly with a candidate, controlled committee or state measure proponent in connection with the making of expenditures. A candidate or state measure proponent controls a committee if he or she, his or her agent or any other committee he or she controls has a significant influence on the actions or decisions of the committee.

(G.C. 82018)

WHAT IS REPORTED

Campaign Funds: All contributions must be segregated and shall not be commingled with the personal funds of the recipient or any other person.

Contributions/Disbursements:

- ...volunteer personal services are not considered as campaign contributions.
- No monetary contribution of \$100 or more shall be made or received in cash.
- No contribution shall be made, directly or indirectly, by any person in a name other than the name by which such person is identified for legal purposes.
- No person shall make an anonymous contribution or contributions to a candidate, committee or any other person totaling one hundred dollars (\$100) or more in a calendar year. An anonymous contribution of one hundred dollars (\$100) or more shall not be kept by the intended recipient but instead shall be promptly paid to the Secretary of State for deposit in the General Fund of the State.
- Written solicitation (including invitations to fund-raisers) sent by candidates and officeholders must identify the name of the particular controlled committee, the specific office, and the particular election for which contributions are being solicited.
- No expenditure of \$100 or more shall be made in cash.

(G.C. 82015, 84300, 84301, 84304, 84307)

CONTENTS OF CAMPAIGN DISCLOSURE STATEMENTS

In addition to listing the total amounts received and disbursed during the filing period, the Campaign Statements must list:

(a) Full name, street address, occupation, name of employer or principal place of business if self-employed, amount contributed, dates of each contribution and cumulative amount contributed During the calendar year of each person from whom a contribution or contributions totaling \$100 or more has been received, and;

(b) Full name and street address of each person to whom an expenditure or expenditures totaling \$100 or more has been made together with the amount of each separate expenditure and a brief description of the consideration for which the expenditure was made.

(G.C. 84300(b))

PENALTIES

Caution: The Political Reform Act of 1974 imposes penalties for late filing of campaign statements of \$10.00 per day up to a maximum of \$100.00, or the cumulative amount stated in the late statement, whichever is greater. Except for deadlines which fall on a Saturday, Sunday, or official state holiday, there are no provisions in the law for extensions of the due dates. Persons who do not comply with the requirements the law are also subject to severe criminal and civil penalties.

TERMINATION OF REPORTING

Candidates, controlled committees and other committees do not automatically terminate or cease to have filing obligations unless they file a termination statement. They terminate their committees and I.D. numbers by filing the original Form 410 with the Secretary of State and a copy with the Registrar of Voters along with their final Form 460 depicting a zero balance.

The Statement of Termination requires that the candidate or committee has:

- (1) Ceased to receive contributions or making expenditures or does not anticipate receiving contributions or making expenditures in the future;
- (2) Eliminated or has declared that it has no intention or ability to discharge all of its debts, loans received and other obligations;
- (3) No surplus funds; and
- (4) Filed all required campaign statements disclosing all reportable transactions.

ANY committee who begins raising or spending funds or receives the forgiveness of a loan after filing a Statement of Termination, will incur additional filing obligations.

LIMITATIONS/ PROHIBITIONS

Honoraria – Government Code 89502 prohibits a candidate for any state or local elective office or judicial office to accept any honoraria.

Gifts – Government Code 90503 imposes a limit on gifts to candidates for any state or local elective office or judicial office, and requires that the FPPC adjust the limit biennially to reflect changes in the consumer price index, rounded to the nearest \$10. The adjusted gift limit will be \$350 per calendar year from a single source.

(G.C. 89502 and 89503)

ADDRESSES OF FILING LOCATIONS		
San Bernardino County Registrar of Voters 777 E. Rialto Avenue San Bernardino, CA 92415-0770 (909) 387-2080 FAX: (909) 387-2022	Secretary of State Political Reform Division P. O. Box 1467 Sacramento, CA 95812 (916) 653-6224	Fair Political Practices Commission P. O. Box 807 Sacramento, CA 95814 (916) 322-5660

REPORTING SCHEDULE	The following schedule lists the deadlines and <u>types</u> of statements – not the specific <u>form</u> used to report.		
CAMPAIGN FILING SCHEDULE FOR NOVEMBER 4, 2003 GENERAL ELECTION			
FILING DEADLINE	TYPE OF STATEMENT	PERIOD COVERED BY STATEMENT ¹	METHOD OF DELIVERY
July 31, 2003	Semi-Annual	January 1, 2003 to June 30, 2003	<ul style="list-style-type: none">• Personal Delivery• First Class Mail
September 25, 2003	First Pre-Election	January 1, 2003 to September 20, 2003 or July 1, 2003 to September 20, 2003	<ul style="list-style-type: none">• Personal Delivery• First Class Mail
October 23, 2003	Second Pre-Election	September 21, 2003 to October 18, 2003	<ul style="list-style-type: none">• Personal Delivery• Guaranteed Overnight Service
24 Hours	Late Contributions and ² Late Independent Expenditures of \$1,000 or more ³	October 19, 2003 to November 3, 2003	<ul style="list-style-type: none">• Personal Delivery• Telegram• Guaranteed Overnight Service• FAX
January 31, 2004 ⁴	Semi-Annual	October 19, 2003 to December 31, 2003	<ul style="list-style-type: none">• Personal Delivery• First Class Mail

Additional Notes:

- There is no provision in the law for an extension of the filing deadline. Late statements are subject to a \$10 per day late fine.
- State committees making contributions/independent expenditures in connection with a local election held on November 4, 2003, should contact the FPPC for reporting requirements.
- Local jurisdictions may impose additional filing requirements.
- All statements are public documents.
- New disclosure requirements are in effect for state and local candidates and committees. For more information, obtain the 2002 Addendum to Campaign Disclosure Manuals or visit the FPPC website at www.fppc.ca.gov

¹ The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.

² The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind contribution is received.

³ A controlled committee of a candidate may not make independent expenditures to support or oppose other candidates. (Gov. Code Section 85501)

⁴ Because January 31, 2004, falls on a Saturday this filing deadline is extended to February 2, 2004.

CHAPTER 4

CAMPAIGN LITERATURE REQUIREMENTS

LITERATURE

A copy of Section 84305 of the Government Code shall be provided by the elections official to each candidate or his or her agent at the time of filing the Declaration of Candidacy and to the proponents of a local initiative or referendum at the time of filing the petitions. (E.C. 16)

PAID POLITICAL ADVERTISEMENT

Any paid political advertisement which refers to an election or to any candidate for state or local elective office and which is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in a 10-point roman type, whichever is larger, the words "Paid Political Advertisement". Such words shall be set apart from any other printed matter.

As used in this section "paid political advertisement" shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office. (E.C. 20008)

USE OF SIMULATED BALLOT

- A. Every simulated ballot or simulated ballot shall bear on each surface or page thereof, in type or lettering at least half as large as the type or letter of such statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

NOTICE TO VOTERS (Required by Law)

This is not an official ballot or an official sample ballot
Prepared by the county clerk, Registrar of Voters, or the
Secretary of State. This is an unofficial, marked ballot
Prepared by (insert name and address of the person or
Organization responsible for preparation thereof).
Nothing in this section shall be construed to require any
such notice in any editorial or other statement appearing
in a regularly published newspaper or magazine other
than a paid political advertisement.

- B. No such simulated ballot or simulated sample ballot shall bear any official seal or the insignia of any public entity, nor shall any such seal or insignia appear upon the envelope in which it is mailed or otherwise delivered.
- C. The superior court, in any case brought before it by any registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting, or distribution of any matter is a violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition thereof. (E.C. 20009)

MASS MAILINGS

Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail to the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.

If the sender of the mass mailing is a single candidate or committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

"Mass mailing" means over 200 substantially similar pieces of mail, but does not include a form letter or other mail which is sent in response to an unsolicited request letter or other inquiry are not "mass mailings".

(G.C. 82041.5)

**MASS MAILINGS
AT PUBLIC
EXPENSE**

No newsletter or other mass mailing shall be sent at public expense.

(G.C. 89001)

POSTING OF STATE POLITICAL SIGNS

Following is a letter from the California State Department of Transportation providing information about State law governing campaign signs. It includes the Statement of Responsibility form.

DEPARTMENT OF TRANSPORTATION

Right of Way

Office of Outdoor Advertising

1120 "N" Street, Mail Station 37

P.O. Box 942874

Sacramento, CA 94274-0001

916.654.4790

FAX: 916.654.4956

Dear Candidate or Committee Member:

As a candidate or campaign worker for either an office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act authorizes the placing of "temporary political signs" separate and apart from the normal outdoor advertising display controls. No such political signs, however, may be placed within the right of way of any highway or within 660' of the edge of and visible from the right of way of a landscaped freeway.

Temporary political signs are signs, which meet the following criteria:

- A. Encourages a particular vote in a scheduled election.
- B. Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.

Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign.

A Statement of Responsibility form is attached to this letter.

Please pass this information along to those assisting in your campaign and complete and return the Statement of Responsibility form to the appropriate district office. We will gladly answer any questions in respect to the form.

Because the law directs the Department of Transportation to remove signs that do not comply with the regulations before an election and to bill the responsible party for removal costs after the election, we are calling these provisions to your attention to avoid possible embarrassment to you and your supporters.

Sincerely,

s/Debra Todd

Outdoor Advertising Branch

Attachment: Statement of Responsibility Form

**STATEMENT OF RESPONSIBILITY FOR
TEMPORARY POLITICAL SIGNS**

Election Date: _____ November 4, 2003

**County in which Election
is being held:** _____

Candidate's Name: _____

**Office sought or
Proposition Number:** _____

Number of signs to be placed: _____

Responsible Party's Name: _____

Address: _____

Phone Number (Include Area Code): _____

The undersigned accepts responsibility for removal of signs placed in respect to the above candidate (or proposition) as stated below and in accordance with Section 5405.3 of the Business and Professions Code.

It is understood and agreed that any signs placed pursuant to Section 5405.3 of the Business and Professions Code and not removed within ten (10) days after the election may be removed by the Department and the undersigned hereby agrees to pay the costs of removal upon submission of invoice by the Department.

Date

Signature of Responsible Party

Mail Statement of Responsibility to: Department of Transportation
Division of Right of Way
464 W. 4th St
8th Floor, MS M
San Bernardino, CA 92401-1400

POSTING OF COUNTY POLITICAL SIGNS

The following guidelines on posting of temporary political signs in San Bernardino County areas is provided to be of assistance. More detailed information, or updates, can be obtained by contacting the San Bernardino County Fire Department, P&E, (909) 387-4044.

A temporary political sign is any sign that indicates any one or a combination of the following:

1. The name or picture of an individual seeking election or appointment to a public office.
2. Relates to a forthcoming public election or referendum.
3. Advocates a person, group, or party's political views or policies.

A temporary political sign is permitted in any land use district subject to the following limitations:

1. Such political signs shall be removed within thirty (30) days after the same election.
2. Such political signs shall have a maximum area of eight (8) square feet in residential land use districts and thirty-two (32) square feet in all other land use districts, unless such sign is an accessory (e.g. campaign headquarters) or primary sign permitted by this chapter.
3. Such political signs shall not be erected within any street intersection, clear sight triangle or at any location where the sign may interfere with, obstruct the view of, or be confused with any authorized traffic sign.
4. Such political signs shall not be nailed or affixed to any tree, fence post or public utility pole and shall not be located in the public right-of-way, parkway or on publicly owned land.

SAN BERNARDINO COUNTY FLOOD CONTROL OR RIGHT OF WAYS

NO political signs can be placed within the San Bernardino County Flood Control or Road Right of Ways.

CITIES

If you are planning to post signs within an incorporated city, you must contact the individual city, Code Enforcement Department, regarding their political sign ordinance.

POLLING PLACES

POLLS ARE OPEN FROM 7:00 A.M. UNTIL 8:00 P.M.

The following rules/regulations are presented to assist you in running a trouble free campaign and in avoiding problems.

The Registrar of Voters office does not allow a candidate, or a relative of any candidate for elective office, to serve as a poll worker in that jurisdiction.

A candidate's residence shall not be designated as a polling place for an election at which that candidate's name will appear on the ballot. (E.C. 12287)

Please keep in mind that polling place locations, and their addresses, may change from one election to the next – and unfortunately, sometimes even within the same election! This is important for you to remember when using a polling place list.

“Every person is guilty of a misdemeanor who knowingly causes to be mailed or distributed, or knowingly mails or distributes, literature to any voter that includes a designation of the voter's precinct polling place other than a precinct polling place listed for that voter in an official precinct polling list that constituted the latest official precinct polling list at sometime not more than 30 days prior to the mailing or distribution.”

(E.C. §18302)

No person shall do any of the following within 100 feet of a polling place. 100 feet begins at the doorway of the room in which voters are voting:

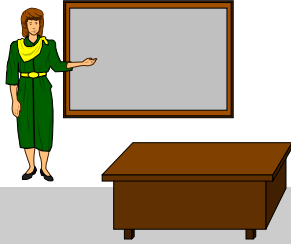
- Circulate any petitions.
- Solicit a vote, speak about marking a ballot, wear campaign insignia, or clothing with campaign slogans or political advertisements.
- Post any signs relating to candidates and/or measures.
- Perform any type of electioneering activities.

Poll workers are instructed to check for electioneering throughout the day. If a poll worker advises you that you are too close or are in any way electioneering, please comply with the request to correct the problem. If the poll worker is unable to resolve a problem, the Registrar of Voters will send a Troubleshooter to the polls which is a time consuming and costly remedy. If that does not work, we will then request local law enforcement assistance.

You are certainly welcome to observe activity at any polling place on election day – from the time the polls open until the polls are closed and the poll workers depart to return ballots and supplies to the collection center.

CHAPTER 5

REGISTRATION DRIVES AND CLASSES



AFFIDAVIT OF REGISTRATION FORMS/CLASSES

Affidavits of Registration may be obtained from the Registrar of Voters office according to the following guidelines.

- ☒ The public may obtain a one-time issue per year of 49 affidavits by coming to the Registrar of Voters office.
- ☒ To obtain more than 49 affidavits, the candidate or designated coordinator of a campaign or organization must attend a Voter Registration Class. Those who have attended the class are then eligible to obtain large quantities of registration forms as needed.
- ☒ **Registration classes are held every Tuesday at 10:30 a.m. and last approximately one hour.**
- ☒ Reservations are not required to attend registration classes.
- ☒ Alternative class times can be scheduled by appointment by calling Voter Outreach Services at (909) 387-2047.

REGISTRATION AND ELECTION DATA SERVICES

NOTICE:

Voter telephone numbers are not updated. They reflect what the voter provided on the original Voter Registration Card.

AVAILABLE TO	The Registrar of Voters office offers to candidates and their campaign committees several registration and election data services. The California Elections Code allows the voter registration files to be used for political purposes only.
TO PLACE ORDER	<p>Please call Candidate Services at (909) 387-2080/2079 for assistance in placing an order and in determining costs. Orders are available within three (3) business days. Customers may pick up orders at the Registrar of Voters office, orders can be mailed, or you may provide a Federal Express or UPS number.</p> <p>Note: Orders for CD's, and/or diskettes cannot be processed the last week before an election due to computer use for election preparation.</p>
FEES DUE	Prices may vary, depending on the number of voters in the jurisdiction ordered. All costs/fees are to be paid the time the order is placed.
DISCOUNT AVAILABLE	If you are planning to order ABSENTEE LISTS/LABELS on a continuous basis please contact our office at (909) 387-2080 for information on special discounts. (Pertains to orders placed by the 29 day close.)
	Discount for applying BAR CODES to campaign (Absentee Ballot) applications is \$100 per election. Contact Computer Support at (909) 387-2100 for requirements and specifications. Bar coding must be proofed by the Registrar of Voters office to make sure it is readable prior to receiving the discount.

LISTS			
TYPE	DESCRIPTION	FEE	OPTIONS (AVAILABLE BY)
Voter Index (a.k.a.: Walking Lists, Precinct Lists, Index of Registered Voters, etc.)	It contains voter name, residence address, phone number and party. It does not contain voting history, or mailing addresses. It has limited sorts at the fee indicated. It lists voters registered as of the date run, and prints the information in home precinct order. Within each precinct, the list is sorted in alpha street order with addresses in numerical sequence.	First thousand or fewer names \$38.00. Each additional thousand names, or fraction thereof, \$1.50. Each candidate may receive up to two copies of these lists at this price. If more lists are needed the cost will be the same as Registered Voters List below.	a. Jurisdiction b. Political party(ies)
Voter Index/Voting History	This is the same format as the Voter Index above. However, it can also be sorted to provide only voters who voted in specified elections.	\$1.50 per thousand voters or portion thereof. Minimum charge is \$50.00.	a. Jurisdiction b. Political party(ies) c. Election(s)
Registered Voters List	This report is more crowded and longer than the Voter Index because of the additional information – mailing address and voting history. It is not as easily used for walking precincts but it is available in more sorts. Unless requested differently, the report comes in home precinct order with all registered voters as of the date the report is run. Voting history is provided for requested election. Within the home precinct it is sorted by alpha street with addresses in numerical sequence.	\$1.50 per thousand voters or portion thereof. Minimum charge is \$50.00.	a. Jurisdiction b. Political party(ies) c. Election(s) d. Alpha sort by voter name

LISTS – continued			
TYPE	DESCRIPTION	FEE	OPTIONS (AVAILABLE BY)
Absentee Voters	This report lists voters who have applied for an absentee ballot with date a ballot is returned. It also lists permanent absentee and declared absentee voters. This list does not give address to which voter asked ballot to be sent (which could be different from residence address). Voters are listed alphabetically within consolidated precinct. Unless requested differently, the report includes all voters with the following data; code for type of absentee; affidavit number; name; residence address as registered; date application received; date returned ballot received; party; ballot type; and consolidated precinct number.	\$10.00 per thousand voters or portion thereof. \$10.00 is the minimum charge.	a. Daily run b. Cumulative run (by date range) c. Political party(ies) d. Ballot type e. Returned f. Not returned g. Returned and not returned
Polling Place List	A list of polling <u>places</u> , in consolidated precinct order, available approximately 40 days prior to the election. Information regarding polling places and election officers is available/published in local newspapers at least one week prior to the election	\$.10 per page	(Available by district, however it requires a special sort – cost is \$55.00)
Statement of Votes Cast	The consolidated precinct-by-precinct canvass results of all races.	Available in book form at \$46.00 or \$.10 per page	Available by district that went to election

LABELS			
TYPE	DESCRIPTION	FEE	OPTIONS (AVAILABLE BY)
Voter File	Labels contain voter name and residence address, unless a mailing address is on file. They are produced in zip-code order within home precinct order. Labels are 3½" x 15/16" and are produced three up.	Self-adhesive = \$10.00 per thousand names. Minimum charge is \$50.00. Cheshire (machine applied) = \$5.00 per thousand names. Minimum charge is \$50.00	a. One label per household. * b. One label per voter c. Sorted by: <ul style="list-style-type: none"> • Jurisdiction • Political Party(ies) • Voting History – 1 or more elections
Absentee Voter File	These labels are pulled from the system used to track issuance and receipt of absentee ballots – permanent, declared, and requested. If labels will be requested frequently, it is more efficient and cost effective to pre-order and obtain a discount. Call our office for more details. These labels are available only in self adhesive. Labels are produced in alpha last name order within zip code and are produced based on ballots issued – they cannot be produced for only those voters who have not yet returned a ballot.	\$10.00 per thousand names. Minimum charge of \$10.00	a. Daily b. Cumulative (by date range) c. Sorted by: <ul style="list-style-type: none"> • Jurisdiction • Precinct • Ballot Type • Political Party(ies)

DISCLAIMER

The Registrar of Voters is not responsible for End User Technical Support for processing data files that are purchased on any Electronic Media Type (CD, Diskette, and E-Mail). The Registrar of Voters does not provide training on converting the data for usage.

DISKETTE			
The Registrar of Voters computer files are available on diskette. A record layout is included with each order. <u>Diskettes are available up to a maximum of 80,000 voter records.</u>			
TYPE	DESCRIPTION	FEE	OPTIONS (AVAILABLE BY)
Master Voter File	Records of current voters are sorted as follows: home precinct, streets (alpha within precinct), and then house number. The "voting history" (who voted) for all elections being maintained (tracked) is flagged. The diskettes will be current as of the day they are processed. <u>This file is in tab delimited text format and is compressed to fit on diskette.</u>	\$56.00	A. District/Precinct B. Party(ies) C. Voted/Non-voted D. All election history/Only specified election(s) (1) V = voted at polls (2) N = not voted (3) A = voted absentee NOTE: Available only up to 80,000 voters
Precinct/District	This file is used in conjunction with the master voter file when specific precincts/districts need to be pulled. <u>This is strictly a text file.</u>	\$22.00	
Absentee/Mail Ballot - Election Specific Note: This file is only available if the Registrar of Voters office is maintaining the election on its computer.	A file of the voters (declared, requested, and permanent) who voted absentee/mail ballot at a specific election. Declared, requested, and permanent voters are merged into one file with no identifying codes. <u>This is strictly a text file.</u>	\$56.00	A. Full/District B. Party(ies) C. Ballot Type D. Returned ballot/did not return ballot

CONTINUED

DISKETTE – Continued			
TYPE	DESCRIPTION	FEE	OPTIONS (AVAILABLE BY)
Daily Requested Absentee - Current Election	29 to 7 days before the election, names of voters requesting an absentee ballot will be available on a daily basis. <u>This is strictly a text file.</u>	\$56.00	A. Full/District B. Party(ies) C. Ballot Type D. Returned ballot/did not return ballot
Polling Place List	A list of polling places, in Consolidated precinct order, available approximately 40 days prior to the election. Information regarding polling places and election officers is available/published in local newspapers at least one week prior to the election.	\$22.00	N/A
Statement of Votes Cast – Election Specific	The consolidated precinct-by-precinct canvass results of all races. <u>This is a print image file.</u>	\$39.00 Not available for major elections	N/A

DISCLAIMER

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COMPACT DISK (CD)			
The Registrar of Voters computer files are available on Computer Disk (CD) either without or with a macro. A record layout is included with each order.			
TYPE	DESCRIPTION	FEE	OPTIONS (AVAILABLE BY)
Master Voter File	A countywide file of all current voters, sorted as follows: home precinct, streets (alpha within precinct), and then house number. The "voting history" (who voted) for all elections being maintained (tracked) is flagged. The files will be current as of the day they are processed. <u>This file can be created as a tab delimited file.</u>	Costs vary depending on the number of voters. <div style="display: flex; justify-content: space-between;"> <div>VOTERS</div> <div>COST</div> </div> Up to 250,000 \$112.00 250,001-500,000 \$196.00 500,001-750,000 \$279.00 750,001-1,000,000 \$362.00	A. District/Precinct B. Party(ies) C. Voted/Non-voted D. All election history/only specified election(s) (1) V = Voted at polls (2) N = Not voted (3) A = Voted Absentee The voting history for all elections on the file will be flagged; A three line voter format which includes the voter name, street address, city, state, and zip code.
Precinct/District	This file is used in conjunction with the Master Voter file when specific precinct/district need to be pulled. <u>This is strictly a text file.</u>	\$22.00	
Absentee Mail Ballot Election Specific	A file of the voters (declared, requested and permanent) who voted absentee/mail ballot at a specific election. Declared, requested, and permanent voters are merged into one file with no identifying codes. <u>This is strictly a text file.</u>	\$56.00	A. Full/District B. Party(ies) C. Ballot type D. Returned ballot E. did not return ballot This file will be available if the Registrar of Voters office is maintaining the election in its computer system.

COMPACT DISK (CD) - Continued			
TYPE	DESCRIPTION	FEE	OPTIONS (AVAILABLE BY)
Daily Absentee Request - Current Election	29 to 7 days before the election, names of voters requesting an absentee ballot will be available on a daily basis. <u>This is strictly a text file.</u>	\$56.00	A. Full/District B. Party(ies) C. Ballot type D. Returned ballot did not return ballot
Polling Place List	A list of polling places, in Consolidated precinct order, available approximately 40 days prior to the election. Information regarding polling places and election officers is available/published in local newspapers at least one week prior to the election.	\$22.00	N/A
Statement of Votes Cast – Election Specific	The consolidated precinct-by-precinct canvass results of all races. <u>This is a print image file.</u>	\$39.00	N/A

DISCLAIMER

The Registrar of Voters is not responsible for End User Technical Support for processing data files that are purchased on any Electronic Media Type (CD, Diskette, and E-Mail). The Registrar of Voters does not provide training on converting the data for usage.

ELECTRONIC MAIL (E-MAIL)

General Information: In order to use the electronic file you must be familiar with Word, Access, and Excel. The absentee voter file is given to you in raw data form which allows you to bring it into Word, Access, or Excel. You create your own program, the ROV does not write it for you. Your program would allow you to create lists, labels and do sorts. The information will be e-mailed to you in the afternoon.

NOTE: 2MB MAXIMUM SIZE – approximately 40,000 voter records

TYPE	DESCRIPTION	FEE	OPTIONS (AVAILABLE BY)
Daily Absentee Request – Current Election	29 to 7 days before the election, names of voters requesting an absentee ballot will be available on a daily basis.	\$19.00 \$300.00 deposit	A. Full/District B. Party(ies) C. Ballot Type D. Returned ballot did not return ballot E. Daily F. Bi-Weekly

MAPS

These maps show precinct boundaries determined by the boundaries of all districts that hold regularly scheduled elections.

Appointments may be made with our Precinct Planning technicians for purchase and instruction on the use of these maps by calling (909) 387-2271/2045.

DESCRIPTION	FIRST MAP ORDERED	EACH ADDITIONAL MAP	OPTIONS
8 ½ X 11" Printed Map	\$ 8.00	\$ 1.00	Printed or on Compact Disk
11" x 17" Precinct Map - Printed	\$ 9.50	\$ 1.00	
21" x 24" Precinct Map – Plotted	\$ 11.00	\$ 2.00	
11" x 17" District Map – Printed	\$ 12.50	\$ 1.00	
24" x 48" Wall Map – Plotted	\$ 16.00	\$ 4.50	
36" x 49" Wall Map – Plotted	\$ 26.00	\$ 8.50	
Digitized Map and GIS Exports on CD	\$ 12.00	\$ 1.50	

ELECTION RESULTS

ELECTION NIGHT:

Election night results are cumulative bulletins – they do not show how any specific precinct voted. The first results are available between 8:15 and 8:30 p.m. on election night. The first bulletin represents the absentee count. As soon as the polling place ballots start arriving, they are added to the absentee count, and results are updated every five minutes on the internet and every 15-20 minutes hardcopy. You are welcome at any ballot counting site. However, the fastest way to get results, is right off the internet. For more information on ballot counting, please see our internet site or call our office.

INTERNET	www.sbcrov.com
PHONE	(909) 387-8300 / (800) 881-8683. Telephone operators will be available until 15 minutes after final bulletin is received.
HARDCOPY	Bulletins are printed and distributed at each counting site.

AFTER ELECTION NIGHT:

Election night results are available at the ROV office or on the internet.

Individual precinct results (Unofficial Statement of Vote) are available November 10th at the ROV office only.

The election returns are canvassed and the official results are expected to be certified November 25th. Following certification, official bulletins and official Statement of Vote will be available.

APPENDIX A

ELECTION CALENDAR NOVEMBER 4, 2003

This information is for general information only and does not have the force and effect of law, regulations, or rule. In case of conflict, the law, regulation, or rule will apply. Because of possible changes in law or procedure since the publication of this information the candidate should obtain the most up-to-date information available. Responsible parties have been indicated.

Jul 14
thru
Aug 8

DECLARATION OF CANDIDACY

Schools: Forms for Declaration of Candidacy for County Board of Education, Community College and School Districts shall be filed with the Registrar of Voters. No candidate may withdraw their Declaration of Candidacy after 5:00 p.m. on the 88th day before the election. (E.C. 10603(b), 10510)

Responsible party: Registrar of Voters

Districts: Forms for all district offices shall be obtained from the Registrar of Voters. The Registrar of Voters may, for convenience or necessity, authorize the District Secretary to issue Declarations of Candidacy. At the time of issuance of such forms, there shall be filled in, the name of the candidate and the office for which s/he is filing for and the date. The form shall be marked "Declaration of Candidacy" and signed as being issued by either the Registrar of Voters or District Secretary. The form shall first be available on the 113th day prior to the election and shall be filed not later than 5:00 p.m. on the 88th day prior to the election in the office of the Registrar of Voters during regular office hours or may be filed by certified mail so that the form reaches the Registrar of Voters no later than the deadline for filing in that office. The Registrar of Voters shall record the date of filing upon the face of the document filed of the document filed pursuant to this section. No candidate shall withdraw his/her Declaration of Candidacy papers after 5:00 p.m. on the 88th day prior to the election. On the request of the District Secretary, the Registrar of Voters shall provide the secretary with a copy of each Declaration of Candidacy filed pursuant to this section. (E.C. 10510)

Responsible Party: Registrar of Voters and District Secretaries

Jul 14
thru
Aug 8

NOMINATION PETITIONS

Forms for nomination to all city offices shall be obtained from the City Clerk. The forms shall be available on the 113th day prior to the election and shall be filed not later than 5:00 p.m. on the 88th day prior to the election in the office of the City Clerk. The petition shall be signed by not less than 20 nor more than 30 voters in a city of 1,000 registered voters or more, and by not less than 5 nor more than 10 voters in a city with less than 1,000 voters. No candidate may withdraw his/her nomination papers after 5:00 p.m. on the 88th day prior to the election. (E.C. 10220, 10224)

Responsible party: City Clerks

- Jul 14 thru Aug 8 **INCUMBENT CANDIDATE**
An elective officer seeking nomination for, and election to, the same elective office s/he holds by virtue of election prior to the election shall be entitled to be designated on the ballot as an incumbent or use the title of the office in lieu of an occupational designation if so stated. If the elective office held is by appointment, the word "appointed" must precede the word "incumbent" or the title of the office. (E.C. 13107)
Responsible Party: Registrar of Voters and City Clerks
- Jul 14 thru Aug 8 **CANDIDATE'S STATEMENT**
Statement of their qualifications, not exceeding 200 words in length, shall be filed at the same time and in the same place as Declaration of Candidacy. (E.C. 13307)
Responsible party: Registrar of Voters and City Clerks
- Aug 8 5 pm **CLOSE OF CANDIDATE FILING PERIOD**
Last day and hour to file Declaration of Candidacy/nomination Paper and candidate statements in the office of the Registrar of Voters or City Clerk during regular office hours. (E.C. 13307, 10220, 10407, 10510)
Responsible Party: Registrar of Voters and City Clerks
- Aug 8 **LAST DAY TO WITHDRAW DECLARATION OF CANDIDACY PAPERS**
No candidate shall withdraw his/her Declaration of Candidacy papers after 5:00 p.m., on the 88th day prior to the general election. (E.C. 10224, 10510, 10603)
Responsible party: Registrar of Voters and City Clerks
- Aug 11 5 pm **WITHDRAWAL OF CANDIDATE STATEMENT**
Last day to withdraw candidate's statement. (E.C. 13307)
Responsible party: Registrar of Voters and City Clerks
- Aug 13 5 pm **CANDIDATE FILING EXTENSION – IF INCUMBENT DOES NOT FILE**
Notwithstanding any other provisions of law, if Declaration of Candidacy/ Nomination papers for an incumbent elective officer are not filed by 5:00 p.m. on the 88th day before the Consolidated Election, any person other than the incumbent shall have until 5:00 p.m. on the 83rd day before the election to file Declaration of Candidacy/Nomination papers for the elective office.

This section is not applicable where there is no incumbent to be elected. If this section is applicable notwithstanding E.C. 10603, a candidate whose Declaration of Candidacy has been filed for any Governing Board Member election may withdraw as a candidate until 5:00 pm on the 83rd day before election.
(E.C. 10225, 10516, 10604)
Responsible party: Registrar of Voters and City Clerks

Aug 13
thru
Nov 3

APPOINTMENTS TO OFFICE IN LIEU OF ELECTION

Schools and Special Districts: If, by 5:00 p.m., on this day, only one person has filled at that election; or no one has filed Declaration of Candidacy for such office; and if petition signed by 10 percent of the voters or 50 voters, whichever is the smaller number, requesting that the election be held, has not been presented to the officer conducting the election, appointments will be made in lieu of election. The person appointed shall qualify and take office and serve as if elected for such office.

(E.C. 10515, Ed.C. 5326, 5328)

Responsible party: Registrar of Voters, School and Special Districts Boards

Schools: The Registrar of Voters shall prepare a Notice to the County Superintendent of Schools indicating in which school districts there were no candidates or an insufficient number of candidates and the fact that no election shall be held in those districts.

If a school district election is not held pursuant to Section 5326 of the Education Code the qualified candidates shall be seated at the organizational meeting of the Board. If there were no candidates or an insufficient number of candidates, the Board shall appoint a qualified person or persons to the offices at a meeting held prior to the election. (Ed.C. 5328)

Prior to making an appointment to office, the Governing Board shall publish a Notice once in a newspaper of general circulation published in the district, stating that the Board intends to make an appointment and informing persons of the procedure available for applying for the office. (Ed.C. 5328.5)

Responsible party: Registrar of Voters and School District Governing Boards

Districts: The Registrar of Voters shall prepare a Notice to the Board of Supervisors requesting the Board, at a meeting held prior to the first Monday before the first Friday in December in which the election would have been held, to appoint to such office or offices the person or persons who have been nominated or, in the event of no nominations, the Board shall appoint any qualified person to such office.

(E.C. 10515)

Responsible party: Registrar of Voters and District Boards

Cities: Appointments In Lieu of Election to city offices shall be made pursuant to Section 10229 of the Elections Code.

Responsible party: City Clerks

Aug 14
5 pm

WITHDRAWAL OF CANDIDATE'S STATEMENT (Extended Filing Period)

Last day to withdraw Candidate's Statement if candidate filing period is extended. (E.C. 13307)

Responsible party: Registrar of Voters and City Clerks

Aug 23 thru Sep 2	TEN (10) DAY VIEWING PERIOD – WRIT OF MANDATE Elections Code 13313 allows a ten day viewing period of the official voter's pamphlet prior to submittal for printing. During this 10 day period, any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all of the material in the voter's pamphlet to be amended or deleted. (E.C. 13313) <i>Responsible party: Registrar of Voters and City Clerks</i>
Aug 25	PUBLISH LIST OF NOMINEES Cities: A list of nominees shall be published, in the order which they are to appear on the ballot and the respective offices for which they have been nominated. Publication shall be in the City. (E.C. 12110) <i>Responsible party: City Clerks</i>
Sep 2 *	WRIT OF MANDATE End of ten (10) day viewing period. Last day to file writ of mandate for information appearing in the sample ballot. (E.C. 13313) <i>Responsible party: Registrar of Voters and City Clerks</i>
Sep 8 thru Oct 21	WRITE-IN CANDIDATES Schools, Special Districts, and Cities: Every person who desires to be a write-in candidate and have his or her name as written on the ballot of an election counted for a particular office shall file a statement of write-in candidacy. (E.C. 8600) <i>Responsible party: Registrar of Voters and City Clerks</i> Cities: The statement and nomination papers shall be available on the 57th day prior to the election for which the candidate is filing as a write-in candidate, and shall be delivered to the elections official no later than the 14th day prior to the election. (E.C. 8601) <i>Responsible party: City Clerks</i>
Sep 22*	REGISTRATION CLOSES (45 DAY CLOSE) Last day to register to be processed in the first mailing of sample ballots. <i>Responsible party: Registrar of Voters</i>
Sep 25	1ST PRE-ELECTION CAMPAIGN STATEMENT FILING Last day to file campaign statements by candidates and committees for the period ending September 20, 2003. (G.C. 84200.8) <i>Responsible party: Registrar of Voters and City Clerks</i>

- Sep 25 **MAIL SAMPLE BALLOTS**
Registrar of Voters to commence to mail sample ballots and other election materials, as applicable. Voter's registered prior to 45 day close. (E.C. 13303)
Responsible party: Registrar of Voters
- Oct 6 **REGISTRATION CLOSES (29 DAY CLOSE)**
Close of registration for official registration counts and processing second mailing of sample ballots.
Responsible party: Registrar of Voters
- Oct 6 thru Oct 28 **ABSENT VOTER BALLOT APPLICATIONS**
During this period, the Registrar of Voters will process all applications for an absent voter ballot received in person or by mail. (E.C. 3001)
Any voter wishing to vote by absentee ballot after October 28th must do so at the office of the Registrar of Voters in person or by authorized agent. (E.C. 3021)
Responsible party: Registrar of Voters
- Oct 14 **MAIL SAMPLE BALLOTS**
Deadline for Registrar of Voters to mail sample ballots from 29 day close. (E.C. 13303)
Responsible party: Registrar of Voters
- Oct 20 **WRITE-IN CANDIDATE'S DECLARATION**
Deadline for write-in candidate to file Declaration of Candidacy. No filing fee is required. (E.C. 8601, 8603, 8604)
Responsible party: Registrar of Voters and City Clerks
- Oct 23 **2ND PRE-ELECTION CAMPAIGN STATEMENT FILING**
Last day to file campaign statements showing receipts and expenditures for the period September 21 through October 18, 2003. (G.C. 84200.8)
Responsible party: Registrar of Voters and City Clerks
- Oct 28 **ABSENT VOTER BALLOT APPLICATION**
Last day for Registrar of Voters office to receive and process applications for absent voter ballots by mail. (E.C. 3001)
Responsible party: Registrar of Voters

- Oct 28 **EMERGENCY VOTING**
After the close of the period for requesting absent voter ballots by mail, any voter unable to go to the polls on election day, may come into the Registrar of Voters office to pick up or vote a ballot. If ill, an authorized representative designated by the voter, may pick up a ballot for the voter.

Emergency ballots cannot be mailed, but must be returned personally by the voter or by an authorized person designated by the voter, to the Registrar of Voters office or to any polling place within the jurisdiction. (E.C. 3021)

Responsible party: Registrar of Voters
- Oct 28 **PROCESSING AND COUNTING ABSENT VOTER BALLOTS**
Registrar of Voters may start to process absent voter ballots, but not count until after polls close on election day. (E.C. 15101)

Responsible party: Registrar of Voters
- Nov 1 **SATURDAY VOTING**
Early voting at the Registrar of Voters office is available from 9 a.m. to 3 p.m..

Responsible party: Registrar of Voters
- Nov 4 **ELECTION DAY**
Polls are open 7:00 a.m. to 8:00 p.m.
(E.C. 1302, 1303, 1304, 10541, 14212; Ed.C. 5000)

Responsible party: Registrar of Voters
- Nov 4 **VOTING ABSENT VOTER BALLOTS**
Deadline for absentee ballots must be received by Registrar of Voters, or returned to any polling place within the county. (E.C. 3017, 3020)

Any voter may vote by absentee ballot in the Registrar of Voters office before between 7 a.m. and 8 p.m. on election day. (E.C. 3018)

Responsible party: Registrar of Voters
- Nov 6 **OFFICIAL CANVASS**
Registrar of Voters shall commence official canvass no later than the first Thursday following the election. Canvass to be completed no later than the last Monday before the last Friday of that month. (E.C. 15000 et. seq., 10411, 10547, 10548)

Responsible party: Registrar of Voters
- Dec 1 **DECLARE ELECTED CANDIDATES**
No later than the Monday before the first Friday in December the Registrar of Voters, or appropriate Governing Body, shall declare candidates elected. The Registrar of Voters shall deliver to each district a certificate of election signed by the Registrar of Voters for elected candidates. (E.C. 10262, 10551, 10553. 15401)

Responsible party: Registrar of Voters

Dec 1 **STATEMENT OF RESULTS**
As soon as the canvass is completed, the Registrar of Voters shall mail a statement of the results to each district/city involved in the election. (E.C. 10550)
Responsible party: Registrar of Voters

Dec 5 **ELECTED CANDIDATES TAKE OFFICE**
Schools: Governing Board members elected or appointed In-Lieu of Election take office on the first Friday of December following their election. (Ed.C. 5017, 5328)

Responsible party: School Boards

Districts: Directors elected or appointed In-Lieu of Election take office at noon on the first Friday of December following their election. Prior to taking office each officer shall take the official oath and execute such bond as may be required by the principle act. (E.C. 10554)

Responsible party: District Directors

Feb 2, 2004 **SEMI-ANNUAL FILING – CANDIDATE AND COMMITTEE CAMPAIGN STATEMENT**
Last day to file final/semi-annual Campaign Statement showing receipts and expenditures for the period October 19, 2003 through December 31, 2003.

Responsible party: Registrar of Voters and City Clerks

* Deadline falls on a holiday or weekend, therefore performance of these duties moves to the next business day.

POLITICAL SUBDIVISIONS OF SAN BERNARDINO COUNTY

San Bernardino County is comprised of 24 incorporated cities and 46 school districts and 55 self governed special districts. The County is also (in whole or part) made up of the following political subdivisions.

CONGRESSIONAL	*25th Congressional District (Portions of San Bernardino, Inyo, Los Angeles and Mono Counties)
	*26th Congressional District (Portions of San Bernardino and Los Angeles Counties)
	*41st Congressional District (Portions of San Bernardino and Riverside Counties)
	*42nd Congressional District (Portions of San Bernardino, Los Angeles, and Orange Counties)
	*43rd Congressional District (San Bernardino County only)
SENATORIAL	*17th State Senatorial District (Portions of San Bernardino, Los Angeles, and Ventura Counties)
	18th State Senatorial District (Portions of San Bernardino, Inyo, Kern and Tulare Counties)
	*29th State Senatorial District (Portions of San Bernardino, Los Angeles and Orange Counties)
	*31st State Senatorial District (Portions of San Bernardino and Riverside Counties)
	32nd State Senatorial District (Portions of San Bernardino and Los Angeles Counties)
ASSEMBLY	*32nd Assembly District (Portions of San Bernardino and Kern Counties)
	*34th Assembly District (Portions of San Bernardino, Inyo, Kern and Tulare Counties)
	*36th Assembly District (Portions of San Bernardino and Los Angeles Counties)
	*59th Assembly District (Portions of San Bernardino and Los Angeles Counties)
	*60th Assembly District (Portions of San Bernardino, Los Angeles and Orange Counties)
	*61st Assembly District (Portions of San Bernardino and Los Angeles Counties)
	*62nd Assembly District (San Bernardino County only)
	*63rd Assembly District (Portions of San Bernardino and Riverside Counties)
	*65th Assembly District (Portions of San Bernardino and Riverside Counties)
BOARD OF EQUALIZATION	2nd District (Alpine, Amador, Butte, Calaveras, El Dorado, Fresno, Glenn, Inyo, Kern, Kings, Lassen, Los Angeles, Madera, Mariposa, Merced, Modoc, Mono, Nevada, Placer, Plumas, Sacramento, San Bernardino, San Joaquin, Santa Barbara, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Tulare, Tuolumne, Ventura, and Yuba Counties)
	3rd District (Imperial, Los Angeles, Orange, Riverside, San Bernardino, and San Diego Counties)
APPELLATE COURT	4th District (Imperial, Inyo, Orange, Riverside, San Bernardino, and San Diego Counties)
JUDICIAL	63 Superior Courts
SUPERVISORIAL DISTRICTS	*1st, 3rd, and 5th Districts
	2nd and 4th Districts

* March 2004 Presidential Primary